

Book Charge Authorization

Date _____

Semester _____

Name _____

Student ID _____

Address _____

City/State _____

Zip _____

Email _____

Courses Enrolled In: _____
(EX: MAT 110)

Book Costs \$ _____ (please look up the cost of all books on Neebo website)

+ Tax \$ _____ 5.5%

+ Shipping \$ _____ (if applicable, information can be retrieved from the Neebo website)

TOTAL COST \$ _____ (form will not be accepted without a total cost)

By signing below, I acknowledge that I have requested books and materials for the named semester and courses listed above from the UW-Baraboo/Sauk County (UW-BSC) Bookstore at Neebo. The total cost is being advanced to me by UW-BSC based on my financial aid award. The total cost will be placed on my student account (PRISM) and I agree to release my financial aid award to repay this advance the same as my tuition and fees.

If the charges are posted to my account after financial aid disbursement, my financial aid award is reduced, or I withdraw from classes for any reason, I agree that the amount of this advance is still valid and payable. My failure to reimburse UW-BSC within the same semester as the advance will result in a hold on my academic record affecting future registration and transcript receipt, I may incur financial penalties, and my student account will be sent to collections by the Wisconsin Department of Revenue.

I understand that this is a voluntary program. This authorization may be withdrawn at any time by providing a written request to the campus business office and any charges will become due immediately.

I hereby certify that I am at least 18 years of age and can legally enter into this contract.

Signature

Date

Parent or Guardian (if student is under 18)

Date

Return completed form in person or by email: brbbusinessoffice@uwc.edu

fax: 608-355-5289 or mail: UW-BSC, Business Office 1006 Connie Road, Baraboo, WI 53913

To be completed by Business Office:

Authorized by:		Maximum Amount:	
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